

Minutes

Atlantic Provinces Library Association

75th Ordinary General Meeting

Delta Beauséjour, Ballroom A , Moncton, NB

Minutes Friday, June 6th, 2014 12:30 p.m.

- 1. Call to Order**-Louise White called the meeting to order at 12:40 p.m.
- 2. Establish Quorum**- Quorum was reached; 64 present or by proxy.
- 3. Adoption of Agenda**-The agenda was adopted.
- 4. APLA Meeting Rules**-Louise White reminded members of the APLA meeting rules including Rule 2 –“persons seeking recognition from the presiding officer shall identify themselves for the record, giving their names, library or other affiliation, and whether members of non-members.”
- 5. Minutes of the 74th Ordinary General Meeting, Charlottetown, PEI, May 15th and 16th, 2013**-Minutes approved.
- 6. Business Arising from the Minutes**-There was no business arising from the minutes.
- 7. President’s Report**-Report as submitted.
- 8. Past President’s Report**-Report as submitted. Louise White thanked Lou Duggan for his work over the past three years.
- 9. Vice President/President Elect**-Report as submitted.
- 10. Vice-Presidents’ Reports**
10.1 New Brunswick-Report as submitted. **10.2** Newfoundland and Labrador-Report as submitted. **10.3** Nova Scotia-Report as submitted. **10.4** Prince Edward Island-Report as submitted. **10.5** Membership-Report as submitted. It was noted that we have reached over 400 active members.
- 11. Financial Examiner**
11.1 Report 2013/2014-Report as submitted. **11.2** Appointment of Financial Examiner, 2014/2015-Peter Glenister has agreed to be financial examiner for 2014/2015.
- 12. Treasurer**
12.1 Report 2013-2014 Gail Fraser presented the 2013/2014 treasurer’s report and reported healthy revenues for the past year. Joint memberships from APLNB, NLLA and NSLA have all increased but caused revenues to be less because of these joint memberships. A \$125 refund was made because a membership was paid twice and executive travel was proposed

to be slightly higher due to the President and Vice President/President elect being from Newfoundland and Labrador but the proposed amount was not spent. Gail Fraser also noted that although \$5000 was transferred to the Memorial Fund and voted upon at the winter executive meeting this goes counter to standing orders 3.09 and 3.15. No more monies will be transferred this fiscal year or until it is allowed based on the standing orders. The following correction was noted:

i. Correction-Registry of Joint Stocks should be \$36.30.

Lou Duggan moved that the treasurer's report be accepted with corrections; Bill Slauenwhite seconded. Motion carried. **12.2 Proposed Budget 2014/2015** -Louise White presented a balanced budget for 2014-2015. Louise noted that executive travel has increased to allow a second member of APLA executive to attend The Partnership meetings. Originally underwritten by OLA, the funding has been cut to one attendee. As there is benefit in allowing two members to attend; APLA will fund the second attendee. Mark Truitt moved the budget be accepted, Suzanne van den Hoogen seconded. Motion carried.

13. Report of the APLA Bulletin Editors and Bulletin Management Board-Report as submitted. Louise White thanked the editors for their work on the new layout.

14. Finance Report-Report as submitted.

15. APLA Memorial Award-Report as submitted.

16. Carin Alma E. Somer's Scholarship-Report as submitted. Lydia Thorne is this year's recipient.

17. Communications Coordinator-Report as submitted.

18. Continuing Education-Report as Submitted.

19. Nominations and Elections-The new executive members are Lynn Somers (Vice President/President Elect), Stan Orlov (Vice President Nova Scotia), and Patricia Doucette (Vice President Prince Edward Island) Thanks to Lou Duggan, Ann Barrett and Melissa Belvadi for their work over the past three years. Lou Duggan welcomed Corrine Gilroy (Bulletin co-editor), Laurinda Matheson (Communications Coordinator), Melissa Anez (webmaster), Jeannie Bail (Copyright representative) and Cate Carlye (EI representative).

20. Interest Group Reports 20.1 Advocacy-Report as submitted. **20.2 Education**-Report as submitted.

21. Grow a Library-Report as submitted.

22. Revisions to Standing Orders: 22.1 Standing Order 5.06 (Re: Bulletin Terms of Reference). Lou Duggan read the standing order and explained since The Bulletin is a purely electronic

document the need for adherence to budget limitations and advertising revenue is no longer needed.

Recommended Change to Standing Order 5.06

Membership: The conveners shall be the Co-Editors. The members shall be the Co-Editors of the Bulletin, Communications and Public Relations Committee Convenor(s) and the Provincial Vice-Presidents.

Terms of reference:

- to arrange for the publication of the APLA Bulletin with a special concern for:
 - o promptness of publication
 - o format
 - o adequacy of distribution
 - o adherence to budget limitations
 - o development of advertising revenue
- to solicit material for inclusion in the APLA Bulletin
- to recommend to the Executive the appointment of the Co-Editors of the Bulletin with the terms being staggered so at least one Co-Editor has a year of experience and the

Bulletin Advertising Editor position is eliminated.

Motion to strike the two sub-items indicated and the second part of the last Term of Reference.

(The sub-items are vestiges of the print format of the *Bulletin*; the Advertising Editor position was eliminated)

Lou Duggan made a motion to pass, seconded by Peter Glenister. Motion passed.

23. Archives-Report as submitted. Changes to procedures manual will be made.

24. Report of the CLA copyright representative-Report as submitted.

25. Games as the Library-Report as submitted. French translation of all documents is currently underway.

26. Annual Conferences 26.1 Moncton 2014-Report as submitted. **26.2 St. John's 2015**-Report as submitted.

27. APLA Merit Award Winner, APLA Prize Winners and First Timer's Grant-Louise White named the four winners: Jennifer Evans (APLA Merit Award), Patricia Langille (NSCC APLA prize), Jannaya Jensen (Dalhousie SLIS APLA prize), Peggy McEachreon (First Timer's Grant) and the first APLA advocacy prize was awarded to Annapolis Valley Regional Library for their 12 Days of Cookies campaign.

28. Unfinished Business-None.

29. Resolutions-

Resolution #1 - Louise White introduced the following courtesy resolution:

Resolved that APLA extends its appreciation to members of the Moncton conference organizing committee, the speakers, exhibitors, sponsors and all who have contributed to the success of the conference.

Résolution #1

Résolu que l'APLA exprime son appréciation et sa reconnaissance aux membres du comité organisateur du congrès de Moncton, aux conférenciers et conférencières, aux exposants, ainsi qu'à tous et à celles qui ont contribué au succès du congrès.

(Applause)

30. Dalhousie University, School of Information Management Update-Report as submitted.

31. Nova Scotia Community College Library Technician Program Update-Report as submitted.

32. Inauguration of Incoming President-Louise White passed the gavel to Crystal Rose. Peter Glenister noted this is the first time outgoing and incoming Presidents are from Newfoundland and Labrador.

33. Adjournment-Meeting adjourned at 1:30 p.m.