

**Atlantic Provinces Library Association  
77<sup>th</sup> Ordinary General Meeting  
Westin Hotel, Halifax NS  
Room - Commonwealth A  
Wednesday, June 1, 2016 – 12:15 p.m.  
DRAFT MINUTES**

- 1. Call to Order**  
Lynn Somers called the meeting to order at 12:18 pm.
- 2. Establish Quorum**  
Quorum established. 60 present or by proxy.
- 3. Adoption of Agenda**  
Tanya Harrison motioned. Kathryn Rose seconded. Agenda approved.
- 4. APLA Meeting Rules**  
Lynn Somers reminded membership of APLA meeting rules and read out rules 1 & 2.
- 5. Minutes of the 76th Ordinary General Meeting, St. John's NFLD June 13<sup>th</sup>, 2015**  
Alison Ambi motioned to approve. Bill Slauenwhite seconded.  
No changes. Motion carried.
- 6. Business Arising from the Minutes**  
There was no business arising from the minutes.
- 7. President's Report – Lynn Somers**  
Report as submitted. Lynn thanked the APLA executive for their time and commitment this past year.
- 8. Past President's Report – Crystal Rose**  
Report as submitted.
- 9. Vice-President/President Elect- Suzanne van den Hoogen**  
Report as submitted.
- 10. Vice-Presidents' Reports**
  - 10.1. **New Brunswick** – Mathieu Lanteigne report as submitted.
  - 10.2. **Newfoundland & Labrador** – Becky Smith report as submitted. Becky thanked Jocelyne Thompson and everyone who turned out for the Newfoundland and Labrador Libraries Love-in.
  - 10.3. **Nova Scotia** – Stan Orlov. No report submitted.
  - 10.4. **Prince Edward Island** – Patricia Doucette report as submitted.
  - 10.5. **Membership** – Peggy McEachreaon report as submitted.
- 11. Financial Examiner**
  - 11.1. Report 2015/16 –Peter Glenister**  
Peter had nothing to add. Sue Cleyle motioned to approve. Louise White seconded.  
Motioned carried.
  - 11.2. Appointment of Financial Examiner 2016/17**

Peter Glenister has agreed to be FE. Suzanne van den Hoogen moved to appoint Peter. Leo Cheverie seconded. Motion carried.

## **12. Treasurer – Gail Fraser**

### **12.1. Report 2015/16**

Gail projected the Treasurer's report. No questions for Gail. Report as submitted. Karen Darby motioned to accept Treasurer's report. Becky Smith seconded. Motion carried.

### **12.2. Proposed Budget 2016/17 – Suzanne van den Hoogen**

Proposed budget was projected. There are no significant changes.

#### **Total proposed revues are: \$19,866.55**

No questions about revenues.

#### **Proposed expenses are: \$19,866.55**

Lou Duggan asked about promotional items and the need for funds for this. Gail noted there is some money in executive projects. Lou noted this is only \$450 that it isn't enough. Suzanne said the association hoped to use funds from Misc. for executive projects.

Louise White asked about the proposed membership for CFLA. Suzanne noted this is listed in expenses. The fee is \$300.

Rita Campbell motioned to approve the proposed budget. Louise White seconded. Motion approved.

## **13. Report of the APLA Bulletin Editors and Bulletin Management Board – Alison Ambi & Patricia Langille Report**

Report as submitted. No questions.

## **14. Finance – Lynn Somers**

Report as submitted in the President's report. No questions for Lynn.

## **15. Communications Coordinator- Laurinda Matheson**

Report as submitted.

## **16. Webmaster-Melissa Anez**

Report as submitted.

## **17. Nominations and Elections - Crystal Rose**

### **17.1 New Executive Introductions**

Crystal Introduced new and continuing executive.

## **18. Committee on Committees and Interest Groups – Suzanne van den Hoogen**

Report as submitted.  
No questions for Suzanne.

### **19. Grow a Library – Crystal Rose**

Louise Spiteri suggested APL Executive reach out to Dal SIM and NSCC to help with fund raising for the Burt Award.

### **20. Revisions to Standing Orders**

#### **20.1. Standing Order 2.02 (Membership) – Suzanne van den Hoogen**

Suzanne discussed the existing standing order and explained changes.

#### **RECOMMENDED ADDITION TO STANDING ORDER 2.02**

2.02 The fees shall be:

- a) Library support staff: \$25.00
- b) Students: Free
- c) Unwaged: \$25.00
- d) Trustees: \$25.00
- e) ~~Other personal Members~~ Librarian: \$55.00
- f) Life Members: \$ 500.00
- g) Institutional members: \$ 125.00
- h) Honorary life members: No Fee
- i) Retired: \$25
- j) Joint APLA/NSLA Professional: \$65
- k) Joint APLA/NSLA Support Staff: \$35
- l) Joint APLA/NLLA Professional: \$65
- m) Joint APLA/NLLA Support Staff: \$30
- n) Joint APLA/NLLA Retired: \$30
- o) Joint APLA/APLNB: \$70
- p) Joint APLA/NSALT: \$35
- q)

**Motion to change “other personal members” to “Librarian”, to add “Retired” as a category of membership and to include membership fees for our Joint Membership agreements.**

Suzanne motioned to approve the changes. Karen Darby seconded.  
Kathryn Rose asked about joint memberships and how that funding sharing will work.  
Suzanne said this Standing Order only addresses the particular membership groups.  
Motioned carried.

### **21. Report of CLA Copyright representative – Jeannie Bail**

Report as submitted.

### **22. Annual Conferences – Reports**

#### **22.1 Halifax, NS – Crystal Rose**

Nothing to report. No questions for Crystal.

#### **22.2 Conference code of conduct – Crystal Rose**

Crystal mentioned that we adopted a code of conduct for the conference and there will be a Resolution that addresses this.

Lynn announced that the 2017 Conference will be in PEI. Patricia Doucette will Chair the Conference Planning Committee and invited everyone to the conference. The theme will be Inclusion and Accessibility. Patricia asked if anyone interested in volunteering please contact her. Thank you to Tanya Harrison and Jennifer Richard for agreeing to Co-Chair Programming.

### **23. Awards- Lynn Somers**

**23.1 APLA Merit Award Winner** (announcement only). Lou Duggan was announced as the Merit Award winner.

**23.2 APLA First Timer's Grant Recipient** – Samantha DeLaney was announced as the winner.

**23.3 Carin Alma E. Somers Scholarship.** K-Lee Fraser accepted her award.

**23.4 APLA Memorial Award** – Cate Carlyle was announced as winner. She'll be attending the IFLA conference in Columbus Ohio.

**23.5 APLA Advocacy Award** – Memorial University was announced as the winner and Louise McGillis,, Becky Smith, Krista Godfrey accepted the award.

SIM award will be announced on June 3<sup>rd</sup>.

Meghan Fillmore was announced as the NSCC award winner.

### **24. Resolutions – Suzanne van den Hoogen**

Lynn announced that we have 4 proposed resolutions.

**Resolution #1** - Jocelyne Thompson read the following resolution about continuing advocacy work in support of the Newfoundland and Labrador Libraries Closures:

Be it resolved that APLA strengthen its advocacy efforts to save Newfoundland and Labrador public libraries, in partnership with NLLA and other interested organizations and groups; and  
Be it resolved that APLA respond to Minister Dale Kirby's email of May 16, 2016, justifying the closures ; and

Be it further resolved that APLA condemn in writing to the Premier of Newfoundland and Labrador and the members of the House of Assembly the new tax on books.

Moved by Jocelyne Thompson. Seconded by Jocelyne LaBelle.

Lynn asked if Jocelyne would like to speak to the motion. Jocelyne spoke about the Newfoundland and Labrador Libraries Love-in and how APLA wants to support them throughout the coming year. The two year window for closures makes us hopeful that we can save some libraries. She also mentioned the work of NNLA under the leadership of Krista Godfrey.

No discussion. Motion carried.

**Resolution #2** - Crystal Rose read the following resolution regarding APLA's membership to CFLA:

Be it resolved that APLA become a member of CFLA; and

Be it resolved that APLA budget for the annual CFLA membership fee.

Moved by Crystal Rose. Seconded by Karen Darby.

Mathieu Lantieng asked how seats on the board will be allocated. Two seats will not be territorial allocations and people in those seats would have to be a member of an organization.

Sue Cleyle asked about the membership fee. It is \$300/year.

Lou Duggan asked how APLA will choose a representative. Crystal said the rep is not necessarily from APLA, it is an Atlantic Canadian representative and could be from any of the regional associations. There is a working group formed to sort out that selection process.

Motion carried.

**Resolution #3** - Lou Duggan read the following resolution regarding a Code of Conduct for APLA Events:

Be it resolved that the APLA executive will investigate the adoption of a formal Code of Conduct to govern all events and also investigate the feasibility of a Code of Conduct committee to ensure that delegates, exhibitors, and sponsors adhere to The Code.

Moved by Lou Duggan. Seconded by Louise White.

Lou said this was in response to the concern expressed by a delegate at the conference. Crystal Rose quickly adopted the OLA Code of Conduct and APLA did not have time to discuss it.

Motion carried.

**Resolution #4** - Lynn Somers read the following courtesy resolution:

Be it resolved that APLA extends its appreciation to the members of the Halifax Conference Planning Committee, the speakers, the exhibitors, the sponsors and all who have contributed to the success of the 2016 Atlantic Provinces Library Association Conference.

(Applause)

**25. Dalhousie University, School of Information Management Update – Sandra Toze**

Louise Spiteri spoke on behalf of Sandra. Report as submitted.

No questions.

**26. Nova Scotia Community College Library Technician Program Update – Joanne Hodder**

Report as submitted.

**27. Inauguration of Incoming President**

Lynn Somers handed the gavel over to the new president, Suzanne van den Hoogen.

Suzanne spoke about how honoured she is to represent us across the region and she acknowledged the new executive.

**28. Adjournment. Meeting adjourned at 1:08.**

Respectfully Submitted by Leigh Gagnier.

DRAFT